



City of Sidney, MT
City Council Regular Meeting TUESDAY 1-18-2022
January 18, 2022 6:30 PM
115 2nd Street SE |Sidney, MT 59270

Minutes

The City Council meetings are open to the public attending in person, with masks encouraged when social distancing cannot be accomplished. If the public does not wish to participate in person, they are also invited to participate via a Zoom meeting. You can participate via phone:

Meeting ID: 857 8594 8751 Passcode: 4332809 Call: 1-346-248-7799

1. Call to Order

Mayor Norby called the regular meeting of the Sidney City Council to order at 6:30pm.

2. Pledge of Allegiance

The Pledge of Allegiance was stated by all present.

3. Aldermen Present

Christensen, Godfrey, Stevenson, Koffler and DiFonzo. Alderwoman Rasmussen was present via phone. None were absent.

4. Correction or Approval of Minutes

a. Regular City Council Meeting Minutes 1-3-2022

Clerk/Treasurer Chamberlin stated the title needs to be changed from Agenda to Minutes. Motion was made to approve with correction.

Motion made by Alderwoman Christensen, Seconded by Alderman Stevenson.

Voting Yea: Alderman Koffler, Alderwoman Rasmussen, Alderman DiFonzo, Alderman Stevenson, Alderwoman Godfrey, Alderwoman Christensen

5. Visitors

a. Kris Entzel use of City Parking Lot on 4-28-2022 for Foundation Fundraiser

Mrs. Entzel stated they would like to use the parking lot east of City Hall for a non-profit foundation to assist children in Eastern Montana. She stated she has entertainers Al Wencho and Judd Berman, silent auction items and local vendors. Alderman DiFonzo asked if there is alcohol involved and she asked how she would seek that permission. Chief Kraft stated she would have to submit an application for a permit to the Police Department. Alderman DiFonzo stated they will have to submit a plan on how to keep alcohol separate from public. She stated she is unsure if they will be pursuing the alcohol permit. Alderman DiFonzo stated there should be something blocking so people cannot get into the street. Chief Kraft stated special event liability insurance co-naming the City would also need to be acquired. Mrs. Entzel asked if it would be better to use both City parking lots, having the band with alcohol in one lot and the other for the vendors.

Alderman DiFonzo stated he would like to see a plan designated and to table until then. Chief Kraft stated he could have it reviewed for the second meeting in February.

Others Present: Jordan Mayer-Interstate Engineering

6. Public Hearing

- a. **Upcoming Public Hearings:** Update to Zoning Code for recreational marijuana and update to City Code for Nuisance Properties

Mayor Norby announced there will be public hearings to review changes to the City of Sidney Zoning Code and Nuisance Code. City Attorney Kalil stated he has created a faster more streamlined ordinance and he is recommending sending his update to the Nuisance Committee to review and make a recommendation to the City Council.

Motion was made to send this to the Nuisance Committee for review.

In discussion, Mrs. Entzel asked how many counties have nuisance ordinances and it was responded almost all.

Motion made by Alderman Koffler, Seconded by Alderwoman Christensen.

Voting Yea: Alderman Koffler, Alderwoman Rasmussen, Alderman DiFonzo, Alderman Stevenson, Alderwoman Godfrey, Alderwoman Christensen

7. Mayor Norby

8. Committee Meeting Work

- a. **Water and Sewer Committee Meeting-Eastern Montana Meats Request to be on City Sewer**

Alderman Koffler stated they met and reviewed the proposal from Eastern Montana Meats. He stated they tabled this until MMIA could be consulted. Clerk/Treasurer Chamberlin stated they will be meeting with MMIA and MLCT on February 25th, 2022 at 2pm.

9. Alderman Requests and Committee Reports

Parks and Recreation – Chair Godfrey – Sergent, Christensen | **Water and Sewer – Chair Koffler –** Godfrey, Rasmussen

Street and Alley – Chair Christensen–Sergent, Stevenson | **Sanitation** – Chair Rasmussen – Koffler, Stevenson
City Buildings & Street Lighting – Chair Stevenson– Koffler, Rasmussen | **Police and Fire** – Chair Sergent – Godfrey, Christensen
Budget and Finance – Chair Sergent, Christensen, Rasmussen

Clerk/Treasurer apologized for not having the Committee Assignments updated. Alderwoman Godfrey asked for an update on the Yellow Trailer and BI/FM Rasmussen stated it is slated to be moved out of the City Limits as soon as they can get someone hired to move it. She asked if there was a time limit and he stated they had not given one yet. Alderman DiFonzo stated he feels they need a stop date and Mayor Norby agreed and stated they can discuss it the next day.

Chief DiFonzo stated the MHSA has approved baseball as a school sport, so by 2023 the school will be probably approaching the City of Sidney to utilize the current baseball field and so that agreement would need to be drafted.

10. Unfinished Business

Nothing.

11. New Business

Nothing.

12. City Planner

a. Zoning Code Update for recreational marijuana

PWD Hintz stated the Zoning Board is currently reviewing the proposed changes from Planner Sanderson, and they are recommending changing current code by taking medical out and leaving the rest. He stated they will be meeting again February 9th with another public hearing and further review before they give a recommendation to the City Council.

13. City Attorney

Nothing further.

14. Chief of Police

a. Police Department Update

Chief Kraft stated the Year End Report will be at one of the meetings in February. He stated the RC Sheriff's Office has requested their assistance in ground searching for their missing person, which they have coordinated for on Thursday. He stated they have done testing and interviews and have sent a couple of conditional offers, pending background checks. Chief Kraft stated Officer Gomke and K9 Ringo are still in training but should be done soon.

Mr. Mayer asked if any of the candidates came from the video and Chief Kraft stated a couple of them had.

15. Public Works Director

a. Anderson Subdivision Water/Sewer

PWD Hintz stated he has been approached by 3 people in Anderson Subdivision who would like to have City Services installed. He stated he would like to set up a meeting with that neighborhood to inform them of how an SID would work, the cost, etc. He stated this is the donut hole the City annexed into the City in the last couple of years in the NE part of town.

Motion made by Alderman Koffler, Seconded by Alderwoman Godfrey.
Voting Yea: Alderman Koffler, Alderwoman Rasmussen, Alderman DiFonzo, Alderman Stevenson, Alderwoman Godfrey, Alderwoman Christensen

b. Growth Policy and Capital Improvement Plan Updates

PWD Hintz stated both of these are due to be updated per Montana Code. He stated the CIP would include the plans for the water and sewer already designated but would expand farther out. He stated the CIP was done by Morrison Maierle and the Growth Policy was done by KLJ.

Clerk/Treasurer Chamberlin asked if more cost effective would be to hire one engineer to do both at the same time and PWD Hintz stated it may not be because of the work already done on them.

Motion was made to approve PWD Hintz looking into this further.

Motion made by Alderman Koffler, Seconded by Alderman Stevenson.
Voting Yea: Alderman Koffler, Alderwoman Rasmussen, Alderman DiFonzo, Alderman Stevenson, Alderwoman Godfrey, Alderwoman Christensen

c. KC Sand Building Purchase

PWD Hintz stated KC Sand would like the City to purchase this building, the land would be leased from the railroad for approximately \$2,400 a year. He stated he would like to see a Budget and Finance Committee Meeting to review this since it was not budgeted. He is looking for \$150,000 for the buildings. Alderman DiFonzo stated the City Buildings and Street Lighting Committee to review the building first and then Budget and Finance can review the cost.

Motion was made to send this to City Buildings and Street Lighting Committee.

Motion made by Alderman DiFonzo, Seconded by Alderwoman Godfrey.
Voting Yea: Alderman Koffler, Alderwoman Rasmussen, Alderman DiFonzo, Alderman Stevenson, Alderwoman Godfrey, Alderwoman Christensen

The meeting was set for Monday January 24th at 5:00pm.

d. Solicit for Architectural Services

PWD Hintz stated they are going to start this for the remodel of City Hall.

e. Public Works December 2021 Report

PWD Hintz provided the December 2021 Report. He stated the MDT has sent an agreement for the TA Grant Pedestrian Bridge which will be on the next agenda. He further stated the Nielson Halvorson bid opening will be February 10th and a pre-bid meeting on January 31st.

Mr. Mayer stated he will be getting a scope and fee to the City of Sidney for the 4th Ave project.

16. Fire Marshal/Building Inspector

a. Fire and Building Department Update

He stated his monthly report will be provided at the next meeting.

17. City Clerk/Treasurer

a. November 2021 Treasurer's Report

Clerk/Treasurer Chamberlin provided the November 2021 Treasurer's Report.

b. November 2021 JV Report

Motion to approve.

Motion made by Alderwoman Christensen, Seconded by Alderman Stevenson.

Voting Yea: Alderman Koffler, Alderwoman Rasmussen, Alderman DiFonzo, Alderman Stevenson, Alderwoman Godfrey, Alderwoman Christensen

c. November 2021 Water/Sewer Bank Transfer of \$180,856.84

Motion to approve.

Motion made by Alderwoman Godfrey, Seconded by Alderman Koffler.

Voting Yea: Alderman Koffler, Alderwoman Rasmussen, Alderman DiFonzo, Alderman Stevenson, Alderwoman Godfrey, Alderwoman Christensen

18. Consent Agenda

a. Claims to be approved: \$871,765.17

Motion to approve consent agenda.

Motion made by Alderman Koffler, Seconded by Alderman Stevenson.

Voting Yea: Alderman Koffler, Alderwoman Rasmussen, Alderman DiFonzo, Alderman Stevenson, Alderwoman Godfrey, Alderwoman Christensen

b. Building Permits to be approved:

2022-062 Corland Construction Remodel Block 3, Lot 1, Richland Minor Sub.

19. Adjournment

Mrs. Entzel asked if she could be provided the City Code on the tractors and trailers on City Streets and Clerk/Treasurer Chamberlin stated she could email that to her the next day.

Meeting was adjourned at 7:15pm.